

Office 365

Microsoft Office 365 Solutions & Support

Tiva IT Solutions is a Certified Microsoft Partner, meaning that we can advise, install, configure, and maintain Microsoft server and desktop products as well as upgrade from previous to current releases.

We have successfully delivered Office 365 migration projects to many organisations and have even qualified to become a Small Business Specialist. This qualification is based on real past experiences of consulting, planning, implementing, supporting and troubleshooting real computer systems for small businesses.

We can assist you with migration from on-premise or hosted Microsoft Exchange environments, Lotus Notes and other, we-based mail systems. We can also advise on and produce the best migration strategy for your organisation.

OFFICE 365 MIGRATION & SUPPORT COSTS

Initial Customer Setup	£75.00
Migration to Office 365 (per user)	£25.00
Migration of a single server to SharePoint Online	£250.00
Office 365 Change requests	£25.00
Office 365 Monthly Support service (per user)	£10.00

OFFICE 365 PLANS & FEATURES

		Office 365 Business	Office 365 Business Premium	Office 365 Business Essentials
£		£9.60	£11.30	£4.50
Standard	Business class email, calendar and contacts	N	Y	Y
	1TB file storage	N	Y	Y
	Online meetings. IM, Audio and web conferencing	N	Y	Y
	Corporate Social Network	N	Y	Y
Office	Work Management Tools	N	Y	Y
Advanced	Desktop Office App Suite	Y	Y	N
	Online Office App Suite	Y	Y	Y
	Microsoft Teams chat-based workspace	N	Y	Y
	Professional digital storytelling	Y	Y	Y

Requirements analysis and high level design

Migration between Office 365 plans is difficult so it is important to choose the correct solution at the outset

Project Planning

Agreeing and achieving a timetable based on best practice management

Active Directory Synchronisation and federation

AD integration
Options for single sign on (SSO)
Full and partial integration options

Implementation

Configuration and customisation
User and data migration
Sharepoint Online migration

Post Implementation

Training
Support
Configuration Changes

Customer Portal Management

Security management
User policy configuration

As an Office 365 partner we can make recommendations on the best Office 365 product to meet your needs and we also provide on-going support and maintenance options for Office 365 after you have migrated.